



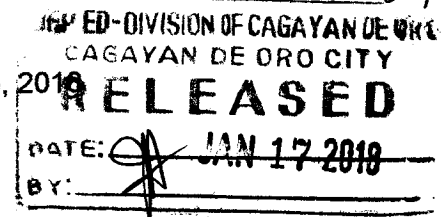
Department of Education
Region X
DIVISION OF CAGAYAN DE ORO CITY
Fr. William Masterson Road, Upper Balulang
Cagayan de Oro City



January 16, 2018

Division Memorandum

No. ___ s. 2018



EARLY REGISTRATION FOR KINDERGARTEN – GRADE 10 AND SENIOR HIGH SCHOOL

To: Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Administrators
Public Schools
This Division

1. In compliance to Region Memorandum No. 15 s. 2017, re: *Early Registration for Kindergarten - Grade 10 and Senior High School*, the field is hereby directed to conduct an Early Registration for Kindergarten – Grade 10 and Senior High School from January 29, 2018 to February 23, 2018.
2. School Heads are advised to closely coordinate with the Division Task Force in all activities in order to find children and youth not currently enrolled and bring them back to school.
3. Further, School Heads are directed to submit required reports to the Division Planning Officer on or before February 28, 2018.
4. Suggested activities are stipulated in Enclosure 1. (Region Memorandum No. 15, s. 2018)
5. The Division Task Force on the Early Registration Program is indicated in Enclosure 2.
6. Wide dissemination and compliance of this Memorandum is desired.


JONATHAN S. DELA PEÑA, Ph.D., CESO VI
Schools Division Superintendent

Encl.: Region Memo No. 15,s.2017
Reference: None

To be indicated in the Perpetual Index
under the following subjects:

REGISTRATION K - 12

CID/lcc



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
REGION X

Zone 1 Upper Balulang, Cagayan de Oro City

Telephone Nos. (088) 880-7072, 880-7071 Telefax. (08822) 72-26-51 website: depedreg10.net

DepEd PED-X
DEPARTMENT OF EDUCATION
Cagayan de Oro City

09 JAN 2018
197

January 2018

RELEASED

REGION MEMORANDUM

No. 15, s. 2018

**EARLY REGISTRATION FOR KINDERGARTEN - GRADE 10
AND SENIOR HIGH SCHOOL**

**To: Asst. Regional Director
Schools Division Superintendents
Asst. Schools Division Superintendents
All Others Concerned
This Region**

1. As indicated in Enclosure 1 of DepEd Order No. 25, s. 2017, re: *School Calendar for School Year 2017-2018*, this Office hereby requires all public elementary and secondary schools of this Region to conduct an Early Registration for Kindergarten - Grade 10 and Senior High School from January 29, 2018 to February 23, 2018.
2. A massive advocacy campaign shall be undertaken in the communities in order to find children and youth not currently enrolled and bring them back to school.
3. The following are the objectives of the early registration:
 - a. to ensure that all five-year old children are enrolled in kindergarten;
 - b. to ensure that learners who are in school continue their schooling;
 - c. to map household in all barangays and record information for potential enrollees of Alternative Learning System (ALS);
 - d. to locate, identify, and enroll out-of-school children and youth who
 - i. are in remote/geographical isolated areas,
 - ii. are in difficult circumstances,
 - iii. belong to disadvantaged groups or who suffer from discrimination,
 - iv. have disabilities or in need of special education,
 - v. have dropped out but would like to go back to school; and
 - e. to understand the barriers to access education and identify local interventions to take them to school and ensure that they do not drop out.
4. The following suggested activities are to be undertaken:
 - a. Strengthening the Division/District/School Task Force on the Early Registration Program;



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- b. Family mapping by elementary, secondary teachers and school heads and ALS Implementers, in coordination with local officials and civic organizations;
 - c. Coordinating with private schools and day care centers for the listing of their 4-5 year-old children who are presently enrolled in the day care centers;
 - d. Tapping local Radio Stations announcing or plugging-in the drive for early enrollment;
 - e. Publishing basic information drive in bulletin boards of schools, municipal/barangay halls, and other public places; and
 - f. Announcing Early Registration in assemblies, meetings, and or conferences.
5. Early Registration Monitoring Visibility of DepEd Officials is required.
6. Expenses related to the Early Registration Day shall be charged to local funds and other fund sources, as appropriate and as authorized, subject to existing accounting and auditing rules and regulations.
7. All Schools Division Offices are directed to provide assistance in planning the activities and in facilitating the submission of the consolidated reports on March 5, 2018. Submission of the report will be sent through email to pprddepd10@gmail.com.
8. This pre-registration will allow this Office to determine the intervention needed, therefore, it is further advised that basic information on the activity be gathered by filling up the enclosed forms.
9. Wide dissemination of and strict compliance with this Memorandum is directed.


ALLAN E. FARNAZO
Director IV

Enclosure: as stated

Reference: as stated

Allotment:

To be indicated in the perpetual index under the following subjects:

Early Registration for Kindergarten – Grade 10 and Senior High school

PPRD/G G1



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Template 1

**DIVISION DATA ON TENTATIVE ENROLMENT OF LEARNERS
(Elementary Level)**

Total Number of Elementary Schools	
Total Number of Schools with Increased Enrolment	

Level	Enrolment (2017-2018)	Tentative Enrolment (2018-2019)	Variance (Tentative Enrolment 2018-2019 - Enrolment 2017-2018)
Kindergarten			
Grade 1			
Grade 2			
Grade 3			
Grade 4			
Grade 5			
Total			

Prepared by:

Division Planning Officer

Noted:

Schools Division Superintendent



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Template 2

**DIVISION DATA ON TENTATIVE ENROLMENT OF LEARNERS
(Secondary-Junior High School)**

Total Number of Secondary Schools	
Total Number of Schools with Increased Enrolment	

Level	Enrolment (2017-2018)	Tentative Enrolment (2018-2019)	Variance (Tentative Enrolment 2018-2019 - Enrolment 2017-2018)
Grade 7			
Grade 8			
Grade 9			
Grade 10			
Total			

Prepared by:

Division Planning Officer

Noted:

Schools Division Superintendent



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Template 3

**DIVISION DATA ON TENTATIVE ENROLMENT OF LEARNERS
(Secondary-Senior High School)**

Level	Enrolment (2017-2018)	Tentative Enrolment (2018-2019)	Variance (Tentative Enrolment 2018-2019 - Enrolment 2017-2018)
Grade 11			
Grade 12			

Prepared by:

Division Planning Officer

Noted:

Schools Division Superintendent



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Template 4

**DIVISION DATA ON TENTATIVE ENROLMENT OF LEARNERS
(Alternative Learning System)**

Age Level	Enrolment (2017-2018)	Tentative Enrolment (2018-2019)	Variance (Tentative Enrolment 2018-2019 - Enrolment 2017-2018)
9			
10			
11			
12 and above			
Total			

Prepared by:

Division Planning Officer

Noted:

Schools Division Superintendent



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Template 5

**DIVISION DATA ON TENTATIVE ENROLMENT OF LEARNERS
(Special Education)**

Category of Disability	Enrolment (2017-2018)	Tentative Enrolment (2018-2019)	Variance (Tentative Enrolment 2018-2019 - Enrolment 2017-2018)
Children/Youth with:			
Visual Impairment			
Hearing Impairment			
Intellectual Disability			
Speech/Language Impairment			
Serious Emotional Disturbance			
Autism			
Orthopaedic Impairment			
Special Health Problems			
Multiple Disabilities			
TOTAL			

Prepared by:

Division Planning Officer

Noted:

Schools Division Superintendent

Enclosure 2

DIVISION MONITORING TASK FORCE FOR EARLY REGISTRATION

Overall Chair: Jonathan S. Dela Peña, Ph.D., CESO VI
Schools Division Superintendent

Co Chair: Alicia E. Anghay, Ph.D.
Assistant Schools Division Superintendent

Family Mapping

Chair: Shirley A. Merida, Ph. D.
Co Chair: Marife R. Ramos, Ph.D.

Members:	Margie G. Andrade, Ph.D.	Jinky M. Arnejo, Ph.D.
	Cynthia V. Yañez	Milagros P. Recamadas
	Romeo S. Tambeling	Anita M. Gomez
	Anita M. Gochuco	

Private Schools

Chair: Rosalio R. Vitorillo
Co Chair: Jean S. Macasero, Ph.D.

Members:	Rodolfo R. Bayeta Jr.	Joel D. Potane, Ph.D.
	Derrold Marl S. Aves, Ph.D.	Jean T. Loquillano, Ph.D.
	Raul A. Dechosa, Ph.D.	Jimboy S. Eugenio
	Laverne L. Mercado	Eleanor Consejo H. Rollan
	Jairus M. Gochuco	Leah P. Manzano

Advocacy

Chair: Lorebina C. Carrasco
Co Chair: Romeo B. Aclo

Members:	Eulogio R. Suaner Jr.	Sol P. Acheron, Ph.D.
	Juan A. Mingo	Eduardo T. Cartel Jr., Ph.D.
	Aliena S. Dajay, Ph.D.	Ray O. Maghuyop

Alternative Learning System

Chair: January Gay T. Valenzona, Ph.D.
Co Chair: Rosemary D. Sudaria, Ph.D.

Members:	Rubeneth V. Salazar	Luisa U. Maliao
	Elizabeth G. Layson	Mirasol A. Muñoz
	Ailene P. Libres	Juventino B. Sieras
	Maribel G. Calo	Julieta N. Dolero
	Dave B. Bagares	